



Tuesday, June 9, 2020

7:00 PM

Council Chambers

ATTENDEES:

Mayor	L. Kelly Jones
Council Member	Tiffany Aller
Council Member	Rosa Mendez
Council Member	John Davies
Council Member	Sharon Schmitz
Council Member	Christina Cowden
City Secretary	Brandy Barrett
Police Chief	Kevin Reaves
City Attorney	Ashley Dierker
Public Works Director	Joseph Alvarez
Building Official	Nader Jeri
HCGC Head Pro	Mike Krsnak

ABSENT:

REGULAR SESSION

CALL TO ORDER.

INVOCATION was given by Kevin Reaves.

PLEDGE OF ALLEGIANCE led by Capt. Jonathan Townsend.

SPECIAL PRESENTATION:

Mayor Jones presented Captain Jonathan Townsend with a Proclamation, declaring June 9, 2020 as Capt. Jonathan Townsend Day along with a photo of the Blue Angels flying over the NASJRB-Fort Worth. Capt. Townsend presented the city with a wooden United States Flag, that he handmade and inscribe on the back.

PUBLIC HEARING was opened by Mayor Jones at 7:11

Public Hearing to receive citizen comments & input on Ordinance 465 to reduce the speed limit on all residential streets to 25 mile per hour, excluding alleyways, school zone on Burton Hill Road, Burton Hill Road, White Settlement Road East of Roaring Springs Road to the city limit, Roaring Springs Road, Pumphrey, and Highway 183/Westworth Blvd city limit to city limit; as recommended by the Public Safety Committee.

No comments were made, and the public hearing was closed at 7:11

REGULAR SESSION:

1. MOTION to approve the Agenda.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting – May 12, 2020

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES May 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$186,573	\$107,912	\$6	\$50,979	\$6,198	\$31	\$164,289	\$25,767
Disbursements	\$226,162	\$132,733	\$0.00	\$32,793	\$0.00	\$12,163	\$102,181	\$12,284
Cash on Hand	\$41,918	\$473,170	\$583,043	\$159,570	\$76,578	\$76,288	\$150,229	\$93,759
TexPool	\$556,891	\$84,653	\$24,926	\$247	\$729,822	\$134,289	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

MOTION to approve the Consent Agenda.

- **MADE BY:** John Davies. **SECOND:** Christina Cowden.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

3. STAFF UPDATES:

- Staff recapped their monthly reports.

4. MAYOR'S REPORT:

Mayor Jones provided a brief recap of his prior 30 days, including:

- He reported the trail construction project delay is still ongoing.
- He reviewed the financial report presented at the earlier Finance Committee meeting.
- He applauded the staff for their efforts during the pandemic and staff shortages.
- He requested that the SF-R zoning be reviewed by the Planning and Zoning Commission, as there have been potential unintended consequences of in that zoning.

5. ADVISORY BOARD AND COMMITTEE UPDATES:

- Committee chairs recapped the actions from their prior meetings.

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

A. Announcements and Proclamations

- Declaring June 9, 2020 as Capt. Jonathan Townsend Day, in recognition of his service.
- City offices will be closed on July 3rd in observance of Independence Day
- Volunteer Committee Service applications are available online or by contacting Brandy Barrett.

B. Meetings

- Crime Control and Prevention District meeting, July 9th at 5:30pm
- Golf and Parks Advisory Board meeting, July 9th at 6:30pm
- Westworth Redevelopment Authority meeting, July 9th at 7:30pm

- Finance Committee meeting, July 14th at 6:15pm
- Regular Council meeting, July 14th at 7:00pm
- Public Safety Committee meeting, August 4th
- Ordinance Committee meeting, August 4th

C. CITIZEN COMMENTS:

- *Citizens are given up to 3 minutes to address the Council on any matter, whether it is or is not posted on the agenda. All submitted a Public Comment Forms are maintained in accordance with the record retention schedule and are available by contacting the City Secretary.*

7. ACTION ITEMS:

A. Mayor Jones

Discuss and take action on Ordinance 461-B to extend the Declaration of Local Disaster and Public Health Emergency originally issued by Mayor Jones on March 7th and extended by the council on May 12th. *(The City participates in the Tarrant County Hazard Mitigation Action and Emergency Management Plans and must also comply with the State and County orders during a disaster. The mayor/council can also declare a city disaster, the current city disaster declaration will expire at midnight on June 10th.)*

MOTION to approve Ordinance 461-B to extend the Declaration of Local Disaster and Public Health Emergency originally issued by Mayor Jones on March 7th and extended by the council on May 12th.

- **MADE BY:** Tiffany Aller. **SECOND:** John Davies.

Motion passed by a vote of 5 Ayes and 0 Nays.

B. Mayor Jones

Discuss and take action to authorize the Mayor to execute an interlocal cooperation agreement for municipal direct expense funding with Tarrant County Commissioners Court, for grant funding to the city in an amount not to exceed \$145,200, for allowable COVID related expenses. *(The Tarrant County Commissioners oversees the allocation of funds and has provided an amount equivalent to \$55 per capita to each eligible city in Tarrant County. The funds are restricted to COVID expenses and cannot be used by the city to replace lost revenue.)*

MOTION to authorize the Mayor to execute an interlocal cooperation agreement for municipal direct expense funding with Tarrant County Commissioners Court, for grant funding to the city in an amount not to exceed \$145,200, for allowable COVID related expenses.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.

Motion passed by a vote of 5 Ayes and 0 Nays.

C. Mayor Jones

Discuss and take action on June utility billing services. *(Council took action in April to waive fees and terminations on utility invoices due in April. In May action was taken to reinstate fees and termination of accounts that were more than one month in arrears. Per section 13.02.034 of the City's Code of Ordinances, "Utility bills not paid in full by the sixth calendar day following the due date will be considered delinquent and utilities services will be subject to termination." Utility bills are mailed/mailed by the last day of each month and are due by the 15th of each month. Accounts not paid in full by the due date are deemed delinquent and assessed a late payment fee of a minimum of \$7.50 or 10% of the outstanding balance. If the account is not paid in full by the 21st of each month a service termination fee of \$25.00 is assessed and utility services are shut off. No fees are assessed for the restoration of a shut off account.)*

MOTION to return to standard utility practices.

- **MADE BY:** John Davies. **SECOND:** Christina Cowden.

DISCUSSION:

- Following a discussion regarding the number of residents in arears, Ms. Barrett confirmed that the outstanding balance was for less than 1% of the utility accounts and included contractors not paying their bills. The city attorney confirmed that those in arears could allowed additional time to catch up and pay the existing outstanding amount.

MOTION TO AMEND the original motion authorize those currently in arears up to two months to be paid in full and all others are back on the standard utility practices.

- **MADE BY:** John Davies. **SECOND:** Sharon Schmitz.
 - **Motion to amend passed** by a vote of 5 Ayes and 0 Nays.
- Mayor Jones called for a vote on the original motion as amended.
- **Motion as amended passed** by a vote of 5 Ayes and 0 Nays.

D. Mayor Jones

Discuss and take action on Ordinance 465 to reduce the speed limit on all streets to 25 mile per hour, excluding alleyways, school zone on Burton Hill Road, Burton Hill Road, White Settlement Road East of Roaring Springs Road to the city limit, Roaring Springs Road, Pumphrey, and Highway 183/Westworth Blvd city limit to city limit. *(The Public Safety Committee met on June 2nd and unanimously recommended council approval. This will cost approximately \$18,000 to purchase and install the required traffic signs and educational materials to inform the public.)*

MOTION to approve Ordinance 465 to reduce the speed limit on all streets to 25 mile per hour, excluding alleyways, school zone on Burton Hill Road, Burton Hill Road, White Settlement Road East of Roaring Springs Road to the city limit, Roaring Springs Road, Pumphrey, and Highway 183/Westworth Blvd city limit to city limit.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez

DISCUSSION:

- There was a discussion regarding the citizens' concerns on funding, possibility of decreasing the amount, the potential location and design of the signs. Chief Reaves also provided a brief recap of his presentation to the Public Safety Committee.
- **Motion passed** by a vote of 5 Ayes and 0 Nays

E. Mayor Jones

Discuss and take action on Ordinance 466 amending the Westworth Village Code of Ordinances, Chapter 1, Section 1.03.004 updating the list of committees, and adding Section 1.03.006 adopting general conduct by members, staff, citizens and attendees. *(The Ordinance Committee met on June 2nd and unanimously recommended council approval of the proposed changes.)*

MOTION to approve on Ordinance 466 amending the Westworth Village Code of Ordinances, Chapter 1, Section 1.03.004 updating the list of committees, and adding Section 1.03.006 adopting general conduct by members, staff, citizens and attendees.

- **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez
- **Motion passed** by a vote of 5 Ayes and 0 Nays

EXECUTIVE SESSION:

Mayor Jones convened in closed executive session to deliberate the following items at 8:16pm:

- A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Receive legal advice related to the White Settlement 380 Agreement Lawsuit.**

B. Consultation with Attorney pursuant to Texas Government Code Section 551.074.

Receive legal advice related to a personnel matter regarding the service of councilmember.

Re-convene in Regular Session at 8:47pm, no action was taken in Executive Session.

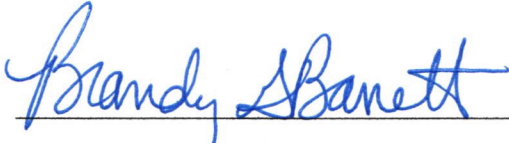
The meeting was adjourned at 8:47pm by Mayor Jones.

MINUTES APPROVED BY:



L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:



Brandy G. Barrett, City Secretary

